

# MAGIC COIL PRODUCTS, LLC

## APPLICATION FOR EMPLOYMENT

Magic Coil Products, LLC is an equal opportunity employer. Applicants are considered for employment without regard to race, color, religion, sex, age, disability, citizenship status, or any other basis prohibited by law, unless such basis constitutes a *bona fide* occupational qualification. Magic Coil Products, LLC will comply with its legal obligation to provide reasonable accommodation to qualified individuals with disabilities.

**PLEASE PRINT**

Date of Application \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_  
LAST FIRST MIDDLE

Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

Telephone Daytime: (\_\_\_\_\_) \_\_\_\_\_ Evening: (\_\_\_\_\_) \_\_\_\_\_

If you resided at your present address less than three years, list your prior address:

Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

Are you available to work  Full-Time  Part-Time  Temporary  
 On-Call  Overtime  Any Shift

On what date would you be available for work? \_\_\_\_\_

Are you on layoff and subject to recall at another employer?  Yes  No

Have you filed an application with Magic Coil Products, LLC before?  Yes  No If yes, provide date(s) \_\_\_\_\_

Have you ever been employed by Magic Coil Products, LLC before?  Yes  No If yes, provide date(s) \_\_\_\_\_

Do you have any relatives employed by Magic Coil Products, LLC?  Yes  No If yes, please list them by name, relationship and location: \_\_\_\_\_

Why did you apply for a position with Magic Coil Products, LLC? \_\_\_\_\_

Why do you think you would make a valuable Magic Coil Products, LLC employee? \_\_\_\_\_

Are you legally authorized to work in the United States?  Yes  No

Will you now or in the future require sponsorship for employment visa status (e.g., H-1B visa status)?  Yes  No

Are you 18 years or older?  Yes  No If not, are you able to furnish any required work permit?  Yes  No

Have you ever been convicted of or pled guilty to a felony or misdemeanor other than a minor traffic violation? (Conviction or plea will not necessarily disqualify applicant from employment.)  Yes  No

If yes, state the nature of the conviction or plea, the date and explain \_\_\_\_\_

Name of person to notify in case of emergency \_\_\_\_\_

Address \_\_\_\_\_ **Emergency Phone No.** \_\_\_\_\_

**EDUCATION**

Type of School	Name of School	City and State	Number of Years Completed	Graduate?		Course Pursued / Degrees Granted
				Yes	No	
High School						
College or University						
Business, Trade, Technical or Correspondence School						

List any special job-related skills and qualifications acquired from education, employment, volunteer work or military service \_\_\_\_\_

List any specific skills or office machines, tools, machinery or other equipment on which you are trained and can operate that will be helpful in performing the responsibilities of the position(s) for which you are applying \_\_\_\_\_

**PERSONAL REFERENCES**

List the name, address and telephone number of three references who are **not** related to you and are **not** previous employers.

1. \_\_\_\_\_ ( )  
 Name Address Business & Position Telephone Number
2. \_\_\_\_\_ ( )  
 Name Address Business & Position Telephone Number
3. \_\_\_\_\_ ( )  
 Name Address Business & Position Telephone Number

**JOB-RELATED INFORMATION**

NOTE: Before completing the following section, first determine whether you wish to apply for a "mill" position or an "administrative" position, or both.

For which job category or position are you applying? If more than one, please check the box by the job category or position that is your first preference.

Mill Production Position \_\_\_\_\_ Salary/Wages expected: \$ \_\_\_\_\_

Administrative Position \_\_\_\_\_ Salary/Wages expected: \$ \_\_\_\_\_

**EMPLOYMENT RECORD**

Starting with your present or most recent job, list all your employment experience for at least the last 20 years. You may include job-related military service assignments and volunteer activities that reflect your qualifications for employment.

Employer	Employment Dates	Kind of Work Performed
Address	From	
Telephone ( )	To	
Job Title	Salary/Hourly Rate	
Immediate Supervisor	Starting: Final:	
Employer	Employment Dates	Kind of Work Performed
Address	From	
Telephone ( )	To	
Job Title	Salary/Hourly Rate	
Immediate Supervisor	Starting: Final:	
Employer	Employment Dates	Kind of Work Performed
Address	From	
Telephone ( )	To	
Job Title	Salary/Hourly Rate	
Immediate Supervisor	Starting: Final:	
Employer	Employment Dates	Kind of Work Performed
Address	From	
Telephone ( )	To	
Job Title	Salary/Hourly Rate	
Immediate Supervisor	Starting: Final:	

If you need additional space for your Employment Record only, please continue on a separate sheet of paper.

May we contact the employers listed above?  Yes  No If no, indicate which one(s) you do NOT wish us to contact and state the reason why you prefer we do not contact the employer(s). \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been discharged or asked to resign from any prior position?  Yes  No If yes, please state the employer and dates of employment: \_\_\_\_\_

Which of your previous jobs have you liked the best? \_\_\_\_\_

Why? \_\_\_\_\_

Which of your previous jobs have you liked the least? \_\_\_\_\_

Why? \_\_\_\_\_

**APPLICANT'S STATEMENT**

(Please indicate that you have read and understand each paragraph of the Applicant's Statement by placing your initials beside each paragraph.)

Initials

\_\_\_\_\_ I certify that this application was completed by me and that all entries and information in it are TRUE and COMPLETE to the best of my knowledge. In the event of employment, I understand that false, misleading or omitted information in my application may result in discharge.

\_\_\_\_\_ I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I understand that an investigation may be made and information may be obtained through interviews with personal references and past employers, through a credit check, a criminal history check and/or driver's record check. This inquiry may include information as to, among other things, my character, general reputation and personal characteristics, as well as information about my work performance and workplace conduct. I consent to this investigation and to the consideration of any statements of references, former employers or others that are given in response to the inquiry. If Magic Coil Products, LLC decides to obtain a consumer credit report, I understand that Magic Coil Products, LLC will provide, at my request, the name and address of the reporting agency so I may obtain from such reporting agency the nature and substance of information contained in such report.

\_\_\_\_\_ I hereby release all parties, including but not limited to Magic Coil Products, LLC, personal references and previous employers, from liability for any injury or damage that may result from their furnishing information concerning me or any action Magic Coil Products, LLC takes on the basis of such information.

\_\_\_\_\_ I understand that, if I am offered a job, as a condition of beginning my employment, I will be required to undergo a physical examination and will be required to undergo a drug screen, and I hereby authorize any doctor, hospital, clinic, laboratory or other medical facility to furnish any medical information with reference to me as may be necessary in conjunction with that physical examination and drug screen related consideration.

\_\_\_\_\_ I understand that, according to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and United States citizen status or, if aliens, their legal authorization to work in the United States. As a consequence, I understand that any offer of employment to me is contingent upon my ability to produce the required documentation within the time period required by law.

\_\_\_\_\_ I understand that this application is not, and is not intended to be, a contract of employment and that any resulting employment is for no fixed period of time and is terminable at any time and for any reason by me or by Magic Coil Products, LLC. I further understand that statements which may be contained in policies, practices, handbooks or other material do not create any guarantee of employment and that Magic Coil Products, LLC has the right to modify, amend or terminate policies, practices, benefits plans or other programs within the limits and requirements imposed by law. I understand that no representative of Magic Coil Products, LLC, other than an officer, has the authority to enter into any agreement for any specific period of time or to make any agreement contrary to the foregoing and that any such agreement must be in writing to be binding.

\_\_\_\_\_ I understand that, upon employment, I will sign an agreement relating to confidential information, if required.

\_\_\_\_\_ I certify that I am not bound by any employment contract or non-competition agreement that would be breached by an employment that might be offered to me by Magic Coil Products, LLC, nor am I in possession of nor will I at any time reveal to Magic Coil Products, LLC, under any circumstances, any proprietary or confidential information that is the subject of any contract, non-disclosure agreement or prior work relationship involving any other person or entity.

\_\_\_\_\_ I understand that, if I am offered a job, as a condition of beginning my employment, I will be required to be paid via direct deposit.

\_\_\_\_\_ Signature of Applicant

Date: \_\_\_\_\_

This application will remain active for a period of thirty (30) days.

1. Have you ever driven a fork lift?  Yes  No Licensed

2. Have you ever run an overhead crane?  Yes  No Licensed

3. Have you ever run a steel slitter?  Yes  No

4. Are you familiar with micrometers?  Yes  No

5. Are you familiar with calipers?  Yes  No

6. I have \_\_\_\_\_ years, \_\_\_\_\_ months experience in the steel industry.

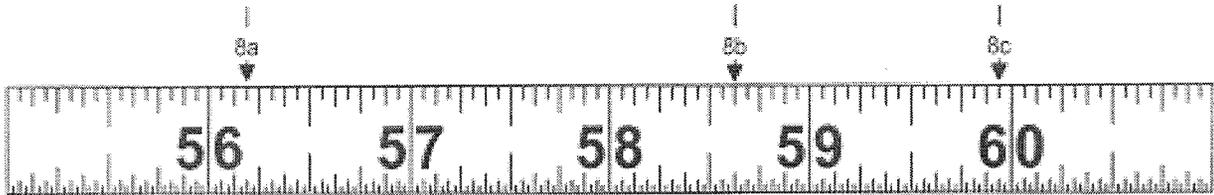
7. My experience with steel is:  flat rolled  structural  tool & die  warehousing  other. If other, please give a brief explanation below.

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8. Please read the tape measure below and give your answers in the space provided.



ANSWERS: 8a \_\_\_\_\_ FRACTIONAL.... \_\_\_\_\_ DECIMAL

8b \_\_\_\_\_ FRACTIONAL.... \_\_\_\_\_ DECIMAL

8c \_\_\_\_\_ FRACTIONAL.... \_\_\_\_\_ DECIMAL

## MATH EVALUATION

**Story Problems--**Solve the following story problems:

**Problem One:** The company had 475 employees. Of these, 24 resigned, 8 retired, and 6 were promoted within the company. Five new employees were hired.

How many employees does the company now have? Answer: \_\_\_\_\_

**Problem Two:** You can move into a new apartment if you pay a 15% increase over the present rate of \$175. What would your new rent be? Answer: \_\_\_\_\_

**Do the following calculations:**

49	146	120	41	23	.29	6
+26	+246	-73	-33	-16	+2.11	x8

$\frac{3}{4} =$ _____ %	1 hour = _____ Min.
1 yard = _____ In.	$\frac{1}{4}$ hour = _____ Min.

Work out the following short numerical problems and write your answers on the line to the right of each question. Use the space to the right of the problems for your scratch work.

**Example A**

What is the total weight of four kegs of nails if each keg weighs 100 pounds?	400 lbs.
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Some answers may require a decimal point.

**Example B**

There are 8 gallons of water in a tank which can hold 16.5 gallons. How many gallons can be added to this tank?	8.5 Gals.
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1.	A cutting wheel cuts through an inch of glass in two minutes. How long will it take to make a cut 6 inches deep?	Min.
2.	Which of the following numbers is the same as $6\frac{1}{4}$ ? 6.14      6.4      6.01      6.25	
3.	A man's weekly salary is \$68.00. Tax deductions come to \$10.90 per week. How much does he take home each week?	
4.	On a particular day, four operators finished the following numbers of pieces: 112, 135, 129, 137. What is the total number of pieces finished on that day?	
5.	Which of these four numbers is the largest? .087      .0093      .013      .12	
6.	What is the length of the rod below to the nearest quarter of an inch?	